

MEMORANDUM FOR: DIVISION AND STAFF CHIEFS OF OSO AND OPC

SUBJECT: Recommendation for Extension of Training Liaison
Officer Responsibilities

1. One of the responsibilities assigned to the Training Division is to provide staff supervision for training conducted in overseas areas. Obviously, the Training Division does not and should not have command responsibility for such training as that responsibility properly rests with the geographic division concerned. The Training Division's interpretation of its responsibility is to provide maximum assistance and guidance to the geographic divisions in the conduct of such training. This would be accomplished through the provision of instructional materials, training aids, background material, reading lists, and advice and suggestions concerning the development of detailed courses of instruction.

2. Since the geographic divisions have the command responsibility for the conduct of overseas training, it appears advisable that there be at least one member of each of these divisions qualified and trained in the conduct of instruction in overseas installations. Generally speaking, it would be desirable if the existing Training Liaison Officers were capable of fulfilling this requirement. However, in certain cases the TLO's are administrative personnel and are not qualified operationally or for training purposes. With this in mind, I would like to suggest reconsideration of the assignment of the TLO's to ensure that each is able to coordinate with the Training Division on local training matters and further to coordinate matters involving overseas training. Thus, in addition to the existing responsibilities of the TLO's they would have responsibilities for such matters as:

a. Preparation of specific requests to TRD for instructional materials, training aids, etc., to be used in overseas training.

b. Development of general curricula for courses of instruction to be provided in overseas areas.

c. Procurement of training materials from overseas installations for use by TRD.

3. To ensure that the TLO's are qualified to carry out the responsibilities outlined above, it is proposed that the Training Division, at a later date when local training demands have declined, organize

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a course of instruction to train this personnel and any others designated by the divisions, in the principles and techniques applicable to the training of indigenous personnel. This course would deal extensively with such matters as:

- a. Instructional methods and techniques,
- b. Development of curricula,
- c. Covert training operations,
- d. Administration of training facilities,
- e. Improvising through the use of field expedients,
- f. Psychology of teaching foreign groups in contrast to American groups,
- g. Development of hasty evaluation systems.

4. It is requested that you study this proposal and provide your comments and suggestions to the Training Division by not later than 1 January 1951.

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Chief, TRD

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